



# Elections

## Before the Meeting:

Candidates should review [Rule 102](#) to know the duties of the office.

The President appoints a Nominating Committee. The Nominating Committee seeks one or more candidate of each office. The league must elect:

- President
- Vice President
- Secretary
- Treasurer
- Or Secretary/treasurer
- Sergeant At Arms is optional

The Nominating Committee creates a separate [ballot](#) for each office having more than one candidate. One ballot with all the officers on it should not be used.

Be sure to have paper for ballots incase someone is nominated from the floor

## At the meeting:

The President chairs the meeting except if running for office. The Vice President or member of the Nominating Committee chairs the meeting during the election for president.

Nominating Committee gives a report telling who is up for election. Elections begin with the highest position –

- President
- Vice President
- Secretary/Treasurer
- Sergeant At Arms

The chair, after announcing candidate(s) for each position separately, asks the body if there are any nominations from the floor. If none the chair declares the nominations closed, no motion is needed. If a member is nominated, no second is needed; the nominee is asked if they accept the nomination.

If there is only one nomination, the chair can ask for a motion to elect the candidate to the office by acclamation. There must be a second and a voice vote is taken.

After nominations are closed ballots are cast. The Nominating Committee collects and counts ballots. A candidate must receive a majority vote. A majority is one more than half of the votes cast. If no majority vote is reached, the vote continues. When more than two candidates are on the ballot the candidate with the lowest number of votes is removed from the ballot.

The chair announces the total number of votes cast and the total needed for majority. Next the total number of votes cast for each candidate is announced. The officers take office upon the close of the meeting, provided the league has completed its schedule. All materials must be immediately turned over to newly elected officers.

